

FORFEITURE OF SHARES

In the previous lesson you have learnt about the shares and their issue by a Joint Stock Company. You have also learnt that generally the issue price of shares is payable in instalments i.e. on application, on allotment and on calls made from time to time by the Board of Directors of the Company. Sometimes some shareholders fail to pay the called up amount in full i.e., they do not pay in one or more instalments after the allotment of the shares to them. In such a case either the company can go to the court and file a suit against the defaulting shareholders for recovery of the due amount or can cancel the membership of the defaulting shareholders. In case the membership is cancelled, the amount paid by the defaulting members towards share capital stands forfeited, is called 'Forfeiture of Shares.'

In this lesson you will learn about different situations in which shares can be forfeited and accounting treatment thereof.



OBJECTIVES

After studying this lesson you will be able to:

- explain the meaning of forfeiture of Shares;
- explain the situations in which shares can be forfeited;
- explain accounting treatment for forfeiture of shares issued at par, at discount and at premium;
- prepare relevant accounts.

24.1 MEANING AND PROCEDURE

If a shareholder fails to pay the due amount of allotment or any call on shares issued by the company, the Board of directors may decide to cancel his/her membership of the company. With the cancellation, the defaulting shareholder also loses the amount paid by him/her on such shares. Thus,



when a shareholder is deprived of his/her membership due to non payment of calls, it is known as forfeiture of shares. The result of forfeiture of shares is :

- | |
|---|
| <ul style="list-style-type: none"> Cancellation of membership of the shareholder. Reduction of issued share Capital of the company. |
|---|

Let us take an example to make it more clear. S.K. Ltd. issued 100000 shares of Rs 10 each payable as Rs 2 on application, Rs 2 on allotment, Rs 3 on first call and Rs 3 on second and final call. Mr. Harish, the allottee of 100 shares, fails to pay the second and final call money made by the company. In this case if the Board of Directors decide to forfeit his shares, his membership will be cancelled and the amount of Rs 700 paid by him (on 100 shares Rs 2 on application, Rs 2 on allotment and Rs 3 on first call per share) will be forfeited. Now Mr. Harish will no longer be the member of the company and the issued capital of the company will be reduced by Rs 1000.

Procedure of forfeiture of shares

The authority to forfeit shares is given to the Board of Directors in Articles of Association of the company. The Board of Directors has to give at least fourteen days notice to the defaulting members calling upon them to pay outstanding amount with or without interest as the case may be before the specified date. The notice must also state that if the shareholders fail to remit the amount mentioned therein within the stipulated period, their shares will be forfeited. If they still fail to pay the amount within the specified period of time, the Board of Directors of the company may decide to forfeit such shares by passing a resolution. The decision regarding the forfeiture of shares should be communicated to the concerned allottees and should be asked to return the allotment letters and share certificates of the forfeited shares to the company.



INTEXT QUESTIONS 24.1

Fill in the blanks with an appropriate word/ words:

- (i) If a shareholder fails to pay the due amount on shares, the board of directors may decide to shares.
- (ii) Forfeiture of shares means
 - (a)
 - (b)

Forfeiture of Shares

- (iii) The authority to forfeit shares is given by company's
- (iv) The Board of Directors has to give at least days notice to the defaulting members.

24.2 ACCOUNTING TREATMENT

You have learnt that shares can be issued at par, at discount and at premium. Accounting treatment for forfeiture of shares in these three situations can be explained as under :

1. Forfeiture of shares issued at Par

When shares issued at par are forfeited the accounting treatment will be as follows:

- (i) Debit Share Capital Account with amount called up (whether received or not) per share up to the time of forfeiture.
- (ii) Credit Share Forfeited A/c. with the amount received up to the time of forfeiture.
- (iii) Credit 'Unpaid Calls A/c' with the amount due on forfeited shares. This cancels the effect of debit to such calls which take place when the amount is made due.

The journal entry is :

Share capital A/c	Dr
(Amount called up)	
To share forfeited A/c	
(Amount paid)	
To unpaid calls A/c	
(Amount called but not paid)	

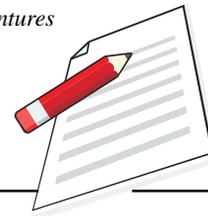
- Note :**
- (i) Amount called up = No. of shares × called up per share
 - (ii) Amount paid = No. of shares × Amount paid per share
 - (iii) Amount called but not paid = No. of shares × Amount called but not paid per share

Illustration 1

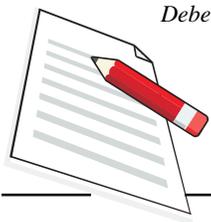
X, a shareholder, holding 100 shares of Rs 10 each has paid application money of Rs 2 per share and allotment money of Rs 3 per share, but has failed to pay the first call of Rs 2 per share and second call of Rs 3 per share. His shares were forfeited. Make the journal entry to record the forfeiture of shares.

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Notes



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Solution

Journal entry

Date	Particulars	L.F	Amount Rs	Amount Rs
	Share Capital A/c (100 × Rs 10) Dr		1000	
	To Share forfeited A/c (100 × Rs 5)			500
	To Share First Call A/c (100 × Rs 2)			200
	To Share Second and Final Call A/c (100 × Rs 3)			300
	(forfeiture of 100 shares)			

Illustration 2

Alpha Ltd. issued 10000 shares of Rs 100 each payable as:

Rs 25 on application.

Rs 25 on allotment

Rs 20 on First call and

Rs 30 on second and final call.

9000 shares were applied for and allotted. All the payments were received with the exception of allotment money, first call and second and final call money on 300 shares allotted to Ganesh. The Board of Directors decided to forfeit these shares. Make journal entry to record transaction relating to forfeiture of shares.

Solution :

Journal entry

Particulars	Amount Rs	Amount Rs
Share Capital A/c (300 × Rs 100) Dr	30000	
To Share forfeited A/c (300 × Rs 25)		7500
To Share allotment A/c (300 × Rs 25)		7500
To Share first call A/c (300 × Rs 20)		6000
To Share second call A/c (300 × Rs 30)		9000
(300 shares of Rs 100 each forfeited due to non payment of allotment money and calls money)		

Forfeiture of Shares

Forfeiture of shares allotted on pro-rata basis

In case the shares being over subscribed one of the scheme of allotment of shares to applicants is to allot in the ratio of shares for which applications are entertained by the company for allotment and the number of shares company has offered for subscription. This is called allotment of shares on pro-rata basis. In case of pro-rata allotment the excess money received on applications is transferred to Share Allotment A/c from Share Application A/c. In case a shareholder fails to make payment on allotment and call money of shares held by him/her, the unpaid amount will be calculated as under:

- (i) Number of shares applied for allotment

$$= \frac{\text{Total No. of shares applied} \times \text{shares allotted to defaulter}}{\text{Total shares allotted}}$$

- (ii) Number of shares applied for (as per step) – number of shares allotted
= Excess applications received.
- (iii) Excess application money received = Excess number of applied shares
× money called per share on application.
- (iv) Amount unpaid on allotment = Amount due on allotment – excess
application money adjusted towards allotment

Illustration 3

A company has offered for subscription to the public 10000 shares of Rs 10 each. It has received applications for 15000 shares. Company has decided to allot shares on prorata basis. Gunakshi holding 200 shares failed to pay allotment money and first call money. Her shares were forfeited :

Amount payable was as under :

Rs 2 per share on application.

Rs 3 per share on allotment.

Rs 5 per share on call.

Make journal entries and prepare relevant account in the books of the company.

Solution

Working notes :

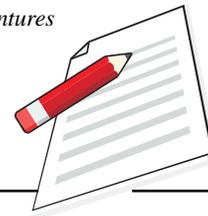
Number of shares applied =

$$\frac{\text{Total No. of shares applied} \times \text{shares allotted to Gunakshi}}{\text{Total No. of shares allotted}}$$

$$= \frac{15000}{10000} \times 200 = 300$$

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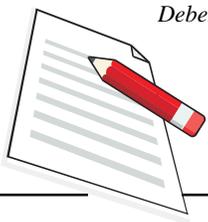
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Excess applications received = $300 - 200 = 100$

Excess applications amount received = $100 \times 2 = \text{Rs } 200$

Amount Due on allotment = $200 \times 3 = \text{Rs } 600$

Excess application money adjusted = $\text{Rs } 200$

Net unpaid amount on allotment = $\text{Rs } 600 - \text{Rs } 200 = \text{Rs } 400$

Journal entries

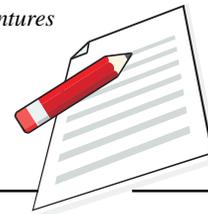
Particulars	Amount Rs	Amount Rs
1. Bank A/c To Share Application A/c (Share application money received for 15000 shares @ Rs 2 per share)	Dr. 30000	30000
2. Share Application A/c To Share capital A/c To Share Allotment A/c. (Share application money for 10000 shares transferred to share capital A/c on their allotment and application money for 500 shares transferred to share allotment A/c.)	Dr 30000	20000 10000
3. Share Allotment A/c To Share Capital A/c (Allotment money due on 10000 Shares @ Rs 3 per share)	Dr 30000	30000
4. Bank A/c To Share Allotment A/c (Allotment money received on 9800 shares)	Dr 19600	19600
5. Share First & Final call A/c To Share Capital A/c. (Call money made due on 10000 Shares @ Rs 5 per share)	Dr 50000	50000
6. Bank A/c To Share First & Final Call A/c (Call Money received on 9800 shares @ Rs 5 per share)	Dr 49000	49000

Forfeiture of Shares

7. Share capital A/c	Dr	2000	
To Share forfeited A/c			600
To Share Allotment A/c			400
To Share First & Final call A/c			1000
(200 shares forfeited for non payment of allotment & call money)			

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Ledger Bank A/c

Dr				Cr			
Date	Particulars	JF	Amount Rs	Date	Particulars	JF	Amount Rs
	Share Application A/c		30000		Balance cld		98600
	Share Allotment A/c		19600				
	Share First and Final call A/c		49000				
			98600				98600
	Balance b/d		98600				

Share Application A/c

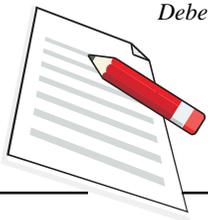
Dr				Cr			
Date	Particulars	JF	Amount Rs	Date	Particulars	JF	Amount Rs
	Share Capital A/c		20000		Bank A/c		30000
	Share Allotment A/c		10000				
			30000				30000

Share Capital A/c

Dr				Cr			
Date	Particulars	JF	Amount Rs	Date	Particulars	JF	Amount Rs
	Share forfeited A/c		600		Share Application A/c		20000
	Share Allotment A/c		400		Share Allotment A/c		30000
	Share First and Final call A/c		1000		Share First and Final call A/c		50000
	Balance cld		98000				100000
			100000		Balance b/d		98000

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Share Allotment A/c

Dr				Cr			
Date	Particulars	JF	Amount Rs	Date	Particulars	JF	Amount Rs
	Share Capital A/c		30000		Bank A/c		19600
					Share Application A/c		10000
					Share Capital A/c		400
			30000				30000

Share First and Final Call A/c

Dr				Cr			
Date	Particulars	JF	Amount Rs	Date	Particulars	JF	Amount Rs
	Share Capital A/c		50000		Bank A/c		49000
					Share Capital A/c		1000
			50000				50000

Share Forfeited A/c

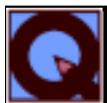
Dr				Cr			
Date	Particulars	JF	Amount Rs	Date	Particulars	JF	Amount Rs
	Balance cld		600		Share Capital A/c		600
			600				600
					Balance b/d		600

Balance Sheet of Co. Ltd.

As on

Liabilities		Amount (Rs)	Assets	Amount (Rs)
Authorised Capital				
..... shares of Rs 10 each		Cash at Bank	98600
Issued Capital				
10000 shares of Rs 10 each	100000			
Less Capital of 200 shares forfeited	2000	98000		
Share forfeited A/c	600			

Forfeiture of Shares



INTEXT QUESTION 24.2

- I. 200 shares of Rs 100 each were forfeited for non payment of first call of Rs 20 per share and final call of Rs 30 per share. Write the amounts against each account in the journal entry for forfeiture of shares :

	Rs	Rs
Share Capital A/c ...Dr	(a)	
To Share Forfeited A/c		(b)
To Share First Call A/c		(c)
To Share Final Call A/c		(d)

(Forfeitures of 200 shares of Rs 100 each for non payment of first call and final call)

- II. A Joint Stock Company has offered for subscription 50000 shares of Rs 100 each on which it has demanded Rs 30 on application, Rs 40 on allotment and balance as and when required. Applications were received for 60000 shares. Allotment to the applicants was made on prorata basis. Rakesh who was allotted 200 shares did not pay the allotment money. Ascertain the following amounts of Rakesh's shares.
- | | |
|---|----------|
| (a) Excess application amount received | Rs |
| (b) Amount due on allotment | Rs |
| (c) Net unpaid amount unpaid on allotment | Rs |

24.3 FORFEITURE OF SHARES ISSUED AT PREMIUM AND AT DISCOUNT

Forfeiture of shares issued at premium

In case shares are issued at premium and thereafter forfeited there can be two situations :

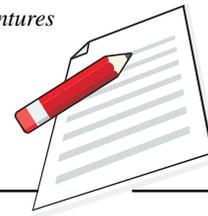
- Premium on shares has been received prior to the forfeiture.
- Amount of premium on shares has not been received and it still stands credited to the Securities Premium A/c.

1. Premium money has been received prior to the forfeiture

If the amount of premium on shares forfeited has been received by the company prior to the forfeiture, securities Premium A/c will not get

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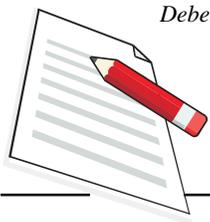
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affected. In this case the journal entry of forfeiture of shares will be similar to the entry made as if the shares had been issued at par.

The journal entry will be :

Share Capital A/c	...Dr
To Share forfeited A/c	
To Unpaid Calls A/c./Calls in arrears A/c	

(forfeiture of share issued at premium)

Illustration 4

M.B. Software Ltd. issued Rs 500000 capital divided into equity shares of Rs 10 each. The shares were issued at a premium of Rs 4 per share and were payable as : Rs 3 per share on application, Rs 7 (including premium) per share on allotment and the balance on call.

All the shares applied for and were duly allotted. All the money was duly received except on 500 shares on which the call money was not received. Company decided to forfeit these shares. Make journal entry to record the forfeiture of 500 shares.

Solution

Journal entry

Share Capital A/c	Dr.	5000	
To Share Forfeited A/c			3000
To Share First & Final Call A/c			2000

(Forfeiture of 500 shares of Rs 10 each due to on non payment of call money of Rs 4 per share)

2. Premium on shares has not been received and stands credited to Securities Premium A/c as due but not paid.

When a share is forfeited on which the amount of premium has been made due but has not been received, either wholly or partially, the Securities Premium A/c will be cancelled. At the time of making due, Securities Premium A/c will be credited. The journal entry will be as follows:

Share Capital A/c	Dr
Securities Premium A/c	Dr
To Share Forfeited A/c	
To Unpaid call A/c.	

(Forfeiture of shares originally issued at premium due to non payment of dues).

Forfeiture of Shares

Illustration 5

The Latest Technology Company Ltd. offered to public for subscription of 50,000 shares of Rs. 20 each at a premium of Rs. 5 per share. The amount was payable as under:

On application	Rs. 5 per share
On allotment	Rs. 12 per share (Including premium of Rs 5 per share)
On first call	Rs. 4 per share
On Second and Final call	Rs. 4 per share

Applications were received for all the shares. Allotment was made to all the applicants in full. Ashima failed to pay allotment and call money on 200 shares held by her. Reshma was allotted 300 shares. She did not pay the call money. Their shares were forfeited. Make necessary journal entry for the forfeiture only.

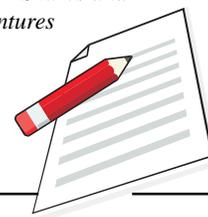
Solution :

Journal entries

	Particulars	L.F	Amount Rs	Amount Rs
(i)	Share Capital A/c (200 × 20) Dr. Securities Premium A/c (200 × 5) Dr. To Share Forfeited A/c (200 × 5) To Share Allotment A/c (200 × 12) To Share First Call A/c (200 × 4) To Share Second and Final call A/c (200 × 4) (Forfeiture of 200 shares held by Ashima who did not pay allotment and call money).		4000 1000	1000 2400 800 800
(ii)	Share Capital A/c (200 × 20) Dr. To Shares forfeited A/c To Share First Call A/c To Share Second Call A/c (Forfeiture of 300 shares held by Reshma)		6000	3600 1200 1200

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Combined entry of the above will be as :

Particulars	L.F	Amount Rs	Amount Rs
Share Capital A/c	Dr.	10,000	
Securities premium A/c	Dr.	1,000	
To Share forfeited A/c			4600
To Share Allotment A/c			2400
To Share First Call A/c			2000
To Share Second and Final Call A/c			2000
(Forfeiture of 200 shares held by Ashima, who did not pay allotment and call and 300 share of Reshma who did not pay call money)			

Forfeiture of shares issued at discount

Discount on issue of shares is a loss to the company. When shares issued at a discount are forfeited for non payment of dues, the discount allowed on such shares is written back. At the time of issue of shares, Discount on issue of Shares A/c is debited and when forfeited, this account is credited to cancel the discount allowed on such shares. In this case the following journal entry is made :

Share Capital A/c	Dr.
To Share Forfeited A/c	
To Discount on Issue of Shares A/c	
To Unpaid call A/c	

(Forfeiture of shares originally issued at discount for non payment of dues).

Illustration 6

The Evergrowing Ltd. invited applications for 20000 shares of Rs. 50 each at a discount of 10% payable as follows:

On application	Rs. 10 per share
On allotment	Rs. 20 per share
On call	Rs. 15 per share

Whole of the issue was subscribed and paid for except the calls money on 200 shares which were forfeited by the company.

Make journal entry for forfeiture of shares.

Forfeiture of Shares

Solution:

Share Capital A/c (200 × 50)	Dr.	10000	
To Shares forfeited A/c (200 × 30)			6000
To Discount on Issue of Shares A/c (200 × 5)			1000
To Share First and Final call A/c (200 × 15)			3000

(Forfeiture of 200 shares of Rs 50 each issued at discount of 10% on non payment of call money)

Illustration 7

M/s Herbal Tea Plantations Ltd. was registered with a capital of Rs 1 crore divided into equity shares of Rs 100 each. The company offered to public 50000 shares at a premium of Rs 20 per share. The amount on shares was payable as :

Rs 25 on application

Rs 50 (including Rs 20 premium) on allotment

Rs 20 on first call and

Rs 25 on final call.

Applications were received for 75000 shares. Shares were allotted to the applicants on prorata basis. Kanti Bhai who was allotted 500 shares did not pay the allotment money. He also failed to pay the first call. His shares were forfeited. Sheetal was holding 200 shares did not pay the first call. Final call was not made.

Make journal entries in the books of the company.

Solution

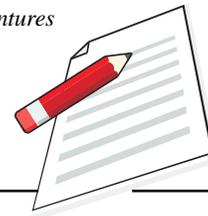
M/s Herbal Tea Plantations Ltd

Journal entries

Date	Particulars	L.F	Dr Amount Rs	Cr Amount Rs
1	Bank A/c To Share Application A/c (Application money received)	Dr.	18,75,000	18,75,000

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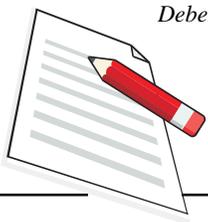
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2.	Share Application A/c To Equity Share Capital A/c To Share Allotment A/c (Application money of 50000 share transferred to share Capital A/c on their allotment and remaining adjusted towards shares allotment)	Dr	18,75,000	12,50,000 6,25,000
3.	Share Allotment A/c To Equity Share Capital A/c To Securities Premium A/c (Allotment money due including premium)	Dr	25,00,000	15,00,000 10,00,000
4.	Bank A/c To Share Allotment A/c (Allotment money received)	Dr	18,56,250	18,56,250
5.	Share First Call A/c To Equity Share Capital A/c. (First call money due)	Dr	10,00,000	10,00,000
6.	Bank A/c Call-in-arrears A/c To Share First Call A/c (First call money received of 49300 shares of 200 share debited to 500 × $\frac{49300}{2}$ calls-in-arrears A/c)	Dr Dr	9,86,000 4000	9,90,000
7.	Share Capital A/c Security Premium A/c To Share Forfeited A/c To Share Allotment A/c To share First Call A/c (Forfeiture of 500 shares on non payment of allotment and call money)	Dr Dr	37,500 10000	18,750 18750 10000

Working Notes :

Shares applied for 75000

Share Allotted 50000

Ratio = 3 : 2

Kanti Bhai Number of shares holding = 500

Number of shares applied = 750

Excess application money received = $250 \times 25 = \text{Rs } 6250$

Share allotment money due = $500 \times \text{Rs } 50 = 25000$

Forfeiture of Shares

Net Amount due after adjustment of excess applicaiton money
= Rs 25000 – Rs 6250 = Rs 18750

Total allotment money due = Rs 2500000

Less excess application money adjusted 625000

Less Kanti Bhai's amount due on allotment 18750

Net Amount Received 1856250



INTEXT QUESTIONS 24.3

In the following cases write whether the account given is to be debited or credited and the amount by which it is debited or credited.

- (i) Forfeiture of 100 shares of Rs. 10 each fully paid issued at par on which final call of Rs. 3 per share is not received

Shares forfeited A/c.

- (ii) 250 shares of Rs. 10 each issued at a premium of Rs. 4 per share forfeited for non payment of call money. Rs. 2 per share premium as called with allotment is paid.

Shares forfeited A/c

- (iii) 100 shares of Rs. 10 each issued as fully paid at a premium of Rs. 2 per share forfeited on which only application money @ Rs. 2 per share is received.

Securities Premium A/c

- (iv) 200 shares of Rs. 20 each issued at a discount of Rs. 2, Rs. 15 called are forfeited for non payment of final call of Rs. 5 per share.

Discount on issue of shares A/c

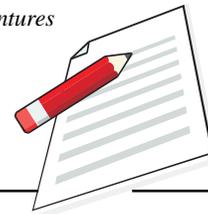


WHAT YOU HAVE LEARNT

- Forfeiture of shares means cancellation of membership of a shareholder due to non payment of calls made by the company. Forfeiture of shares amount to
 - Cancellation of the membership of the defaulting shareholder and
 - Reduction of share capital of the company.

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Forfeiture of Shares

- Power to forfeit shares is given in the Articles of Association of the company. The Board of Directors have to give a fourteen days notice to the defaulting shareholder
- There are three situations when shares can be forfeited:
 - (i) Shares issued at par
 - (ii) Shares issued at premium
 - (a) Premium received in full
 - (b) Premium due but not yet received
 - (iii) Shares issued at discount
- In all cases share capital is debited by the called up amount on forfeited shares
- Shares forfeited A/c is credited by the amount received (excluding the amount of premium) on forfeited shares.
- Securities premium A/c will not get affected if premium on forfeited shares has been received but it will be debited if it is due but not received
- Shares issued at a discount when forfeited discount on issue of shares will always be credited by the amount of discount allowed on forfeited shares:



TERMINAL QUESTIONS

1. State the meaning of forfeiture of shares. When can shares be forfeited?
2. What accounting treatment is given to Securities Premium A/c on forfeiture of shares when:
 - (i) Amount of premium has been received
 - (ii) Amount of premium has not been received on such forfeited shares.
3. X Ltd. forfeited 500 shares of Rs. 100 each on which final call of Rs. 30 per share has not been received. Other calls have been duly received. Make journal entry to record the forfeiture of shares.
5. All Time Entertainment Ltd. issued 50000 shares of Rs. 10 each at a premium of Rs. 4 per share payable as Rs. 3 per share on application Rs. 7 (including premium) on allotment and the balance on call. Akbar

Forfeiture of Shares

who was allotted 300 shares failed to pay the allotment amount and on his subsequent failure to pay the call money his shares were forfeited. Make the journal entry for the forfeiture of 300 shares.

6. Exe Ltd issued 10000 shares of Rs. 50 per share issued at a discount of Rs. 5 per share payable as Rs.10 per share on application, Rs. 20 per share on allotment and the balance on call. All money was duly received except of 400 shares on which allotment and call money was not received. These shares were forfeited. Make journal entries in the books of the company and prepare ledger accounts also.
7. The Multi Media Ltd. invited applications for issuing 50000 shares of Rs 100 each at a premium of Rs 20 per share. The amount was payable as follows :

On Application	Rs 30 per share
On Allotment	Rs 60 per share (including premium)
On First and Final call	Rs 30 per share

Applications were received for 1 lakh shares. Applications for 20000 shares were totally rejected and money was returned. Remaining applicants were allotted on prorata basis. Sukhbhinder who was allotted 400 shares did not pay the allotment money. On his subsequent failure to pay the call money, his shares were forfeited. Rajender who had applied for 400 shares failed to pay the call money. Make journal entries in the books of the company and prepare necessary ledger accounts.

8. Aggarwal constructions Ltd. offered to public for subscription 40000 shares of Rs 50 each at a premium of Rs 10 per share. The amount of these shares is payable as :

Rs 30 per share on application

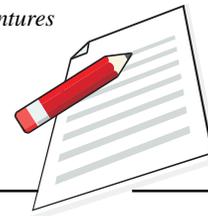
Rs 30 per share on allotment (including Rs 10 of premium)

and the balance of First and Final call

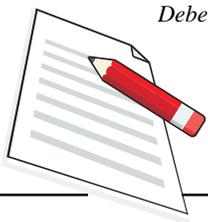
Applications were received for 75000 shares. Applicants of 15000 were sent letters of regret and their application money was returned. Remaining applicants were allotted shares on prorata basis. Sudhir holding 400 shares did not pay the allotment money. His shares were forfeited and call was made. Make journal entries.

MODULE - 5

*Accounting for Shares and
Debentures*



Notes



Notes



ANSWERS TO INTEXT QUESTIONS

Intext Question 24.1

- (i) forfeit
- (ii) (a) cancellation of membership of the company
(b) reduction of issued capital
- (iii) Articles of Association
- (iv) Fourteen

Intext Question 24.2

- I. (a) Rs 20000 (b) Rs 10000 (c) Rs 4000 (d) Rs 6000
- II. (a) $40 \times 30 = \text{Rs } 120$
(b) $200 \times 40 = \text{Rs } 800$
(c) $\text{Rs } 800 - \text{Rs } 120 = \text{Rs } 680$

Intext Question 24.3

- (i) Credited by Rs 700 (ii) Credited by Rs 2000
- (iii) Debited by Rs 200 (iv) Credited by Rs 400



Do you know?



What are life skills?

Skills are the abilities that enable people to carry out specific actions or certain kinds of behaviour. A skilful person carries out specific activities efficiently and effectively.

Life skills are the abilities that enable individuals to deal effectively with the demands and challenges of everyday life. These abilities are associated with adaptive and positive behaviour. Adaptive behaviour means that a person is able to adjust to changing situations and circumstances. Positive behaviour means that a person has a healthy attitude towards life and even in adverse conditions can solve problems and face the situation well.

Life skills are different from other skills such as vocational skills (tailoring, carpentry), literary skills (reading, writing), and functional skills (reading a map, making railway reservations).